

CORPORATION OF HILLS ROAD SIXTH FORM COLLEGE

Corporation Meeting: Wednesday 5 February 2025 at 6.30pm Agenda (Ordinary Business)

1 Apologies for Absence & Quoracy

2 Declarations of Interest

3 Draft Minutes of the Previous Meeting: 10 December 2024

To note that the draft minutes of the meeting held on 10 December 2024 have received provisional approval by the Chair of the Corporation for circulation.

To approve the minutes of the meeting held on 10 December 2024 as a correct record of the business transacted and *prima facie* evidence of the proceedings to which they relate.

4 Matters Arising from the Minutes of the Previous Meeting: 10 December 2024

To report matters not otherwise arising on the meeting agenda.

5 Chair's Action

To report any relevant actions.

6 Audit Committee Report

To receive the draft minutes of the meeting held on 4 December 2024 (Paper 6a) approved for circulation by the Committee's Independent Chair and to receive a report on its business.

To receive and discuss the Board Assurance Framework & Operational Risk Register (Paper 6b) and Risk Dashboard: KPI (Paper 6c).

Please note that this provides the annual opportunity for the Corporation to comment on the Operational Risk Register, which is reviewed termly by the Audit Committee.

If thought fit, to approve the draft Risk Management Policy recommended for approval by the Audit Committee (Paper 6d).

7 Adult Education (AE)

To receive and discuss a paper concerning College performance against the AE business plan.

8 Principal's Update

For information concerning matters not otherwise arising on the meeting agenda.

9 Application to the Department for Education (Academy Order)

To receive and discuss an update.

10 East-West Rail Project

To discuss an update on the projected impact on the College estate of the proposed development.

11 College Strategic Plan

To receive and discuss an update on progress against the current Strategic Plan.

12 Departmental Quality Visits: English Media & Film, Music

For information and discussion.

13 Management Accounts 2024-25 (to Period 4)

For information and discussion.

14 Governance Professional's Announcements

15 Indicative Dates of Governing Body Meetings 2025-26

To note the indicative dates below, and that they will be submitted for formal approval by the competent body in due course.

Wednesday 17 September 2025 (6.30pm)

Wednesday 5 November 2025 (6.30pm)

Wednesday 10 December 2025 (6.30pm)

Wednesday 4 February 2026 (6.30pm)

Wednesday 25 March 2026 (6.30pm)

Wednesday 13 May 2026 (6.30pm)

Wednesday 24 June 2026 (6.30pm)

16 Dates and Times of Remaining Corporation Meetings 2024-25

To note the approved dates and times.

Wednesday 26 March 2025 (6.30pm)

Wednesday 14 May 2025 (6.30pm)

Wednesday 25 June 2025 (6.30pm)

17 Any Other Competent Business

To be notified in advance of the meeting to the Governance Professional, and to be taken at the discretion of the Chair of the Corporation.