

CORPORATION OF HILLS ROAD SIXTH FORM COLLEGE

Corporation Meeting: Wednesday 26 March 2025 at 6.30pm Agenda (Ordinary Business)

1 Apologies for Absence & Quoracy

2 Declarations of Interest

3 Draft Minutes of the Previous Meeting: 5 February 2025

To note that the draft minutes of the meeting held on 5 February 2025 have received provisional approval by the Chair of the Corporation for circulation.

To approve the minutes of the meeting held on 5 February 2025 as a correct record of the business transacted and *prima facie* evidence of the proceedings to which they relate.

4 Matters Arising from the Minutes of the Previous Meeting: 5 February 2025

To report matters not otherwise arising on the meeting agenda.

5 Chair's Action

To report any relevant actions.

6 Audit Committee Report

To receive the draft minutes of the meeting held on 26 February 2025 (Paper 6a) approved for circulation by the Committee's Independent Chair and to receive a report on its business.

To receive and discuss the Board Assurance Framework (Paper 6b).

To receive for information the report of the internal audit review of Safer Recruitment (Paper 6c).

7 Principal's Update

For information concerning matters not otherwise arising on the meeting agenda.

8 Key Performance Indicators (Non-Financial)

For information and discussion.

9 Academisation

To receive and discuss a progress report.

10 East-West Rail Project

To discuss an update on the projected impact on the College estate of the proposed development.

11 Quality Improvement Plan

For information and discussion.

12 Departmental Quality Visit: Classics

For information and discussion.

13 Strategic Planning Report

To receive and discuss a progress report on its format.

14 Management Accounts 2024-25 (to Period 6: 31 January 2025)

For information and discussion.

15 Gender Pay Gap

For information and discussion.

16 Nominations Committee Report

To receive the draft minutes of the meeting held on 29 January 2025 approved for circulation by the Committee Chair and to receive a report on its business.

If thought fit, and on the recommendation of the Nominations Committee, to authorise a Skills Analysis to be conducted of existing Corporation members (apart from staff and student nominee members).

If thought fit, to approve the following resolution:

THAT, Charlotte Southgate be reappointed Student Nominee Member of the Corporation for the period from 14 May 2025 to 22 July 2025.

To note that the offices of Staff Nominee Member of the Corporation will subsist until 31 August 2025 (the date on which the Corporation will be wound up).

To note that the office of Student Member of the Corporation will not subsist beyond the 2024-25 academic year.

To note that the office of Parent Member of the Corporation (by direct appointment) will not subsist beyond the 2024-25 academic year.

17 Corporation and College Policy Schedule

For information and discussion.

18 Governance Professional's Announcements

19 Indicative Dates of Governing Body Meetings 2025-26

To note the indicative dates below, and that they will be submitted for formal approval by the competent body in due course.

Wednesday 17 September 2025 (6.30pm)

Thursday 6 November 2025 (6.30pm)

Wednesday 10 December 2025 (6.30pm)

Wednesday 4 February 2026 (6.30pm)

Wednesday 25 March 2026 (6.30pm)

Wednesday 13 May 2026 (6.30pm)

Wednesday 24 June 2026 (6.30pm)

20 Dates and Times of Remaining Corporation Meetings 2024-25

To note the approved dates and times.

Wednesday 14 May 2025 (6.30pm)

Wednesday 25 June 2025 (6.30pm)

21 Any Other Competent Business

To be notified in advance of the meeting to the Governance Professional, and to be taken at the discretion of the Chair of the Corporation.